Research Services and Ethics Office
Publications Fund

Purpose: To support scholarly and creative works publishing by University of Saskatchewan faculty.

Value: A faculty member can submit one request per year in either of the following categories:

- up to $1,500 to assist in Publishing costs;
- up to $1,500 for a formal Book Publication Subvention; or
- up to $1,500 for Other Scholarly and Artistic Works as defined in the guidelines.

Deadline: This competition has no deadline. Applications will be accepted starting June 1, and will be awarded on a first come, first served basis until funds have been expended.

Subsequent competitions may be cancelled for the fiscal year.

Timeframe: Awards must be expended within the fiscal year in which they are awarded.
The awarded amount will be transferred (JV'd) upon receipt of publisher’s invoice to the awardee.

Eligibility: Tenure-track or tenured University of Saskatchewan faculty members (excluding adjunct and emeritus) are eligible to apply. Faculty in term positions are eligible but at a lower priority.

Only one application per applicant per fiscal year will be accepted.
Only one scholarly and creative work can be requested for support per fiscal year.

Higher priority will be given to:

- new faculty, within the first five years of their appointment;
- articles published in open access publishing venues, to align with the University of Saskatchewan’s commitment to improving access to publicly funded research;
- applicants who have not previously received support.

Procedure to Apply: Application form can be downloaded on the VP Research webpage under Internal Funding Programs.

Complete application forms are to be submitted through UnivRS. Paper applications will not be accepted.

Notifications of decision will be sent by email.
Eligible Expenditures: Publication costs associated with the direct act of publishing are eligible. All requests must be accompanied by a copy of the publisher invoice outlining costs associated with the following:

- **Journal Article** open access fees
- **Book Publication Subventions** for applications that include an explanation of planned use of funds and a letter from the publisher indicating the detailed budget for the book.
- **Other Scholarly and Creative Works** including: art catalogues and collections for which the applicant is the artist or senior editor; non-print media such as the production of a film/video or the production of a master recording; digital/electronic media such as the digitalization of collections defined such that all of the content of the entire collection is freely available online; literary works such as a poem, play, or screen play; and publication of a composition of music.

Ineligible Expenditures:

- Preparation costs;
- Journal reprint costs;
- Page fees;
- Colour printing or reproduction costs;
- Non-refereed publications such as in-house publications, newsletters, and other personally self-published works;
- Professional development or the creation of teaching curriculum;
- Honoraria for authors or editors;
- In instances where the scholarly bona fides of the chosen publishing venue are questionable as documented on the University Library webpage: [http://libguides.usask.ca/predatorypublishers](http://libguides.usask.ca/predatorypublishers)

Over Expenditures and Extensions: Over expenditures of grants are not permitted and will become the recipient’s personal liability. Retention of residuals are not permitted except under extraordinary circumstances, for which applicants must submit the Internal Funding Program Extension Request Form to grant.review@usask.ca at least 30 days prior to the project end date. Late or incomplete applications will not be considered. Such extensions, if approved, would only be permitted once and will not exceed 6 months.

Contact: Research Services and Ethics Office: grant.review@usask.ca