



**NSERC Internal Review program**  
**Research Tools & Instruments (RTI) grant – Oct 2026 application**  
Request for Internal Review form

- Please submit this form to [grant.review@usask.ca](mailto:grant.review@usask.ca) using “NSERC – [your last name]” as the subject heading.
- Forms must be received by 6pm (CST) on **July 24<sup>th</sup>**, 2026. Please refer to page 3 for other dates and actions.
- The information provided in this form will be made available to the appropriate Associate/Vice-Dean Research, Associate Director Research, Associate Vice-President Research (Ethics and Infrastructure), and administrative staff for the purposes of the NSERC DG Internal Review process.

<b>NAME</b>	
<b>EMAIL</b>	
<b>COLLEGE/UNIT</b>	
<b>DEPARTMENT</b>	
<b>POSITION</b>	
<b>YEAR OF FIRST APPOINTMENT AT USASK</b>	

**WHICH NSERC APPLICANT CATEGORY APPLIES TO YOU?**

- Early Career Researcher**  
*(began first independent academic position within the last five years)*
- Established researcher renewing a DG**  
*(currently holding a DG)*
- Established researcher not holding a DG**

**SUGGESTED NSERC EVALUATION GROUP (EG) FOR YOUR PROPOSAL**

**APPLICATION TITLE**

**REVIEWERS**

Please suggest up to three USask researchers who would be able to provide an expert and arms-length scientific review without any conflict of interest.

<b>1.</b>	<b>Name</b>	<b>Email</b>
<b>2.</b>	<b>Name</b>	<b>Email</b>
<b>3.</b>	<b>Name</b>	<b>Email</b>

## ELIGIBILITY

To be eligible to apply for and to hold RTI funds, applicants and co-applicants must each:

1) Meet NSERC's [Eligibility Criteria for Faculty](#)

2) Hold at least one of the following NSERC research grants (either as an applicant or co-applicant)\*:

- Alliance grant
- Canada Excellence Research Chairs (NSERC)
- Canada 150 Research Chairs (NSERC)
- Canada Research Chairs (NSERC)
- Collaborative Research and Development grant
- Discovery Development grant
- Discovery Grant
- Discovery Horizons grant
- Industrial Research Chairs grant
- Strategic Partnerships grant

3) Not hold an RTI grant from the previous year's RTI competition. In other words, RTI grant applicants and co-applicants who were successful in the previous year's RTI competition are ineligible to apply for one year. Eligibility will be reinstated the following competition year.

*\*Applicants and co-applicants may apply for any of the above grants while concurrently applying to the RTI Program. However, if any applicant or co-applicant does not hold one of the above grants by the RTI award start date or is not successful in obtaining one of these grants while concurrently applying to the RTI program, the applicant and/or co-applicant will be deemed ineligible and removed from the application.*

### List of RTI Co-Applicant(s)

--

### NSERC Research grant(s) currently held for RTI Principal Applicant and Co-Applicant(s)

Principal Applicant	NSERC grant type	Start year	End year	Amount awarded (\$CAD)



## NSERC Discovery (DG) and Research Tools & Instruments (RTI) grants 2026 Internal Review and Application Deadlines

### DISCOVERY

Step	Action	Deadline
~	Register for the DG Buddies program (optional but encouraged)	15 <sup>th</sup> June
1	<b>Request for Internal review</b> Submit the Intention to Apply (ITA)/Request for Internal Review form to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> using “NSERC – [your last name]” as the subject heading	July 24 <sup>th</sup>
2	Submit NOI via NSERC portal	August 4 <sup>th</sup>
3	Email a copy of the submitted NOI to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> using “NSERC – [your last name]” as the subject heading	August 10 <sup>th</sup>
4	Submit draft documents for review to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> using “NSERC – [your last name]” as the subject heading	September 14 <sup>th</sup>
5	Feedback from reviewers received	October 5 <sup>th</sup>
6	<b>Academic Approval</b> Upload your full application package, including CCV, to the <a href="#">University Research System</a> (UnivRS) for Academic Approval	Varies – check with your Research Facilitator or A/VDR
8	<b>Compliance and Institutional Approval</b> <i>Note: Application must have Academic Approval on UnivRS by this date</i> You will have an opportunity to incorporate any changes required by RASI or elements you wish to address.	October 27 <sup>th</sup>
9	Submit final application via NSERC portal	November 2 <sup>nd</sup>

### RESEARCH TOOLS & INSTRUMENTS

Step	Action	Deadline
1	<b>Request for Internal review</b> Submit the Intention to Apply (ITA)/Request for Internal Review form to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> using “NSERC – [your last name]” as the subject heading	July 24 <sup>th</sup>
2	Submit draft documents for review to <a href="mailto:grant.review@usask.ca">grant.review@usask.ca</a> using “NSERC – [your last name]” as the subject heading	September 14 <sup>th</sup>
3	Feedback from reviewers received	October 5 <sup>th</sup>
4	<b>Academic Approval</b> Upload your full application package, including CCV, to the <a href="#">University Research System</a> (UnivRS) for Academic Approval	Varies – check with your Research Facilitator or V/ADR
5	<b>Compliance and Institutional Approval</b> <i>Note: Application must have Academic Approval on UnivRS by this date.</i> You will have an opportunity to incorporate any changes required by RASI or elements you wish to address.	October 20 <sup>th</sup>
6	Submit final application via NSERC portal	October 26 <sup>th</sup>

- Consultation with Internal Reviewers, Research Facilitator, Assistant/Vice Dean Research, Mentorship Teams etc. and the development of the application should be an ongoing process from requesting Internal Review to the Compliance and Institutional Approval deadline.

**If you have any questions, please contact Michaela Lynds (Research Development Specialist, NSERC) at [michaela.lynds@usask.ca](mailto:michaela.lynds@usask.ca)**