

REQUEST FOR CFI PRICING (RFCFIP)

This Is Not An Order



TO: Company:
Attention:
 Address:

FROM: University of Saskatchewan
Department:
Contact:
Address:
 Saskatoon SK S7_ ____ Canada
Phone: (306) 966 –
Fax: (306) 966 –
 www.usask.ca

DATE:	REFERENCE #:	Date to respond by:
		→ ←

ITEM	QUANTITY	UOM	CATALOGUE NUMBER / DESCRIPTION	UNIT PRICE	TOTAL
CFI PROJECT					
1	1	Ea	Please provide pricing for the supply of a _____.	Unit Price	Total
			Total Retail Price	\$	\$
			Educational Discount or Educational Price	\$	\$
			CFI In-Kind Contribution**	\$	\$
			Net Price	\$	\$
			Freight & Insurance	\$	\$
			Packaging	\$	\$
			Extended Warranty	\$	\$
			Installation and/or Training (if applicable) <i>(NOTE TO DEPARTMENT: if these on-site services are required, Purchasing Services should administer this process.) Remember to remove this requirement before issuing.</i>	\$	\$
			Other pricing considerations	\$	\$
			TOTAL		\$

 SUPPLIER'S REFERENCE AND DATE

Notes, Instructions and Procedures

Suppliers are requested to provide **pricing** on the requirements described. This information is being requested for a Canada Foundation for Innovation (CFI) (see website: www.innovation.ca) project. The CFI is an independent corporation created by the Government of Canada to fund research infrastructure.

A Purchase is dependent upon completion of the pending award agreement with CFI. Suppliers must consider that this process may take six to eight (6 to 8) months. (NOTE TO DEPARTMENT: Remove if not applicable.)

Pricing should include:

- Total cost (F.O.B. destination is preferred) should include **itemized pricing** of equipment, products, software services, freight, handling & packaging (if applicable), installation, training, software, and standard warranties. If goods will be shipped F.O.B supplier's plant, please provide an estimate of the shipping costs to the university, and include the shipping weight and dimensions.
- Pricing of the basic model that meets specifications with optional or alternative items priced separately.
- Any educational/academic discount amounts.
- Any CFI discounts and /or in-kind contributions.**
- Travel cost to perform installation and/or training, if applicable, and Non-Resident Withholding Tax for non-Canadian Suppliers.
- Maintenance contract costs.
- Currency – please indicate currency used (Canadian Dollars is preferred).
- Pricing on extended warranties on an annual basis for a total of 3 years.
- Exclusion of all taxes.

Special notes:

Issuance of this Request for CFI Pricing in no way constitutes a commitment by the University of Saskatchewan to award contracts to any supplier or to pay any costs incurred by suppliers in preparation of this budget pricing.

** The purchase decision and matching funds from other entities may be positively affected by "in-kind" contributions. In-kind contributions are defined as special discounts that are over and above regular educational discounts, donations of equipment, professional services and training, extended warranties, etc. In-kind contributions must be assessed at their fair market value to ensure the most effective use of CFI resources. Suppliers may be required to provide additional documentation to substantiate the value of proposed in-kind contributions.